Home for the Holidays?
Here are a few things to check before you take off...

**Turn down the heat!**
Our combined efforts reduce greenhouse gas emissions and save hundreds of dollars in energy costs.

**Unplug your electronics!**
Even if they're turned off, they can still draw power.

**Shut your windows and draw the blinds!**
Closing and covering your windows (including storm windows) will help insulate the building.

**Check with your building manager!**
Your building manager will know building-specific shutdown procedures.

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green.harvard.edu/green-tip
GREEN TIP OF THE MONTH
SAVING RESOURCES, WORKING SMARTER