WASTE GUIDELINES: WHAT GOES WHERE

SINGLE STREAM RECYCLING • ZERO SORTING • ALL OF THE ITEMS BELOW IN ONE BIN

**PAPER**
- White & Colored Paper
- Shredded Paper
- Paper Bags
- Wrapping Paper
- Newspaper
- Magazines & Catalogs
- Phone Books & Junk Mail Books

**CARDBOARD**
- Cardboard Boxes
- Paperboard
  (i.e. paper towel rolls, cereal, and frozen food boxes)

**PLASTICS**
- Plastic Items #1–7
- Stiff Plastic Containers
- Shampoo Bottles
- Water Bottles
- Milk Cartons
- Juice Boxes
- Large Plastics
  (i.e. laundry baskets)

**METAL CANS & FOIL**
- Empty Aerosol Cans
- Aluminum Cans
- Aluminum Foil & Trays
- Metal Food Cans
- Spiral Cans
  (i.e. potato chip and nut cans)

**GLASS JARS & BOTTLES**
- Beverage Bottles
- Food Jars
- Wine Bottles

**TIPS FOR SUCCESSFUL RECYCLING**
- When in doubt, throw it out (to avoid contaminating the recycling stream)
- Empty and flatten all cardboard items
- Drain beverages and food items from containers
- Place recycling in designated bins loose or in an old paper bag
- Before you toss an item in the trash bin, stop and ask yourself if it’s recyclable first

**COMPOST**
Compost is available in the cafeteria, common spaces, and bathrooms.

- Food Waste
- Napkins and Paper Towels
- Coffee Grounds, Tea Bags, and Wooden Stirrers
- Compostable Products. Look for these symbols:

**TRASH**

**TRASH ONLY**
- Plastic Bags
- Greasy Pizza Boxes
- Lab Plastics
- Films & Wrappers
- Styrofoam
- Plastic Utensils
- Food Waste*
- Napkins*
- Paper Towels*

*Where compost is unavailable

**KEEP OUT**

**HAZARDOUS MATERIALS**
- Chemicals, Broken Glass, Etc.
  Call HMS Facilities at 2-1901 for safe disposal

**E-WASTE**
- Light Bulbs, Batteries, PDAs & Cell Phones,
  Chargers & Adapters, Electrical Cords
  Find e-waste bin locations at green.harvard.edu/ewaste

**BULK ITEMS**
- Furniture, Mattresses, Mirrors
  Bring bulk items to Freecycles or the Harvard Surplus Center located at 156 Western Avenue, Allston, MA